



OTA Education Foundation Inc.

Student Scholarship Application Package

2019/2020 Academic Year

Contents

- **Scholarship Application Information and Instructions**
- **Scholarship Application Checklist**
- **Scholarship Application Form**
- **Scholarship Sponsorship Form**
- **Statement of Volunteer/Community Service and Extra-Curricular Activities (J. O. Goodman, Bud Barr, George P. Ledson, and C. V. Hoar applicants only)**



OTA Education Foundation Inc.

555 Dixon Road
Toronto, Ontario M9W 1H8
Fax: 1-866-713-4188
Website: www.otaef.com
E-Mail: info@otaef.com

What is the OTA Education Foundation?

The OTA Education Foundation is a charitable institution devoted to the furtherance of education for Ontario post-secondary students. Established in 1958, the Foundation was founded with the goal of providing assistance to Ontario students, regardless of their fields of study, who have demonstrated commitment to academic success, community service, and who have or plan to have an affiliation with the trucking industry.

OTA Education Foundation Scholarships

Financial awards are available to Ontario full-time students enrolled in recognized programs at accredited public Canadian post-secondary institutions. The payment of tuition is made directly by the Foundation to the university or college of the recipient's choice, and applied against the student's account. Scholarships are funded primarily from corporate donations from the Ontario trucking industry, which is why students are asked to answer a question about the trucking industry as part of the application process. Students can apply for OTA Education Foundation Scholarships for each year of enrollment at a post-secondary institution, as long as all the eligibility requirements continue to be met.

The J.O. Goodman, Bud Barr, George P. Ledson, and C.V. Hoar Awards

Students entering their first year of post-secondary study direct from high school at a recognized public Canadian university or college are eligible for consideration for the *J.O. Goodman Award*, the *Bud Barr Award*, the *George P. Ledson Award*, or the *C.V. Hoar Award*. A separate application is not necessary. However, there are additional requirements, which are detailed on the next page.

The J.O. Goodman Award – The J.O. Goodman Award consists of a single scholarship for an eligible first-year student enrolled in a full-time, recognized program in a Canadian public university.

The award is named for Mr. J.O. (Joe) Goodman, who for forty-four years was Senior Staff Executive of the Ontario Trucking Association (OTA). His years of service to the development of the trucking industry in Ontario and to the trucking association resulted in his being awarded the Order of Canada in 1978 along with the nickname "Mr. Trucking". Mr. Goodman was one of the moving forces behind the establishment of the Foundation and was its Executive Director from its beginning until 1978.

The Bud Barr Award – The Bud Barr Award consists of a single scholarship for an eligible first-year student enrolled in a full-time, recognized program in a Canadian public university.

The award is named for Mr. William (Bud) Barr, who served as the Foundation's Executive Director from 1992 to 2005, following his retirement from a long career in the Ontario trucking industry. Prior to managing the Foundation, he served on its board of directors for several terms, during which time he was a strong advocate for the charity. Bud was a fixture in the Ontario trucking industry, and an active member with the Ontario Trucking Association for decades during which time he held nearly every volunteer position that existed. The Bud Barr Award honours the memory of William "Bud" Barr who passed away in 2009.

The George P. Ledson Award – The George P. Ledson Award consists of a single scholarship for an eligible first-year student enrolled in a full-time, recognized program in a Canadian public university.

The award is named for Mr. George P. Ledson, in recognition of his long-standing support and service as a director of the OTA Education Foundation, along with his passion, dedication, and outstanding support of the trucking industry and its people. The scholarship was announced in 2015 following George's resignation from the Foundation's board after 20 years of service. During his tenure, George helped to oversee the Foundation's organizational and general scholarship program restructuring, as well as the introduction of endowed scholarships.

The C.V. Hoar Award – The C.V. Hoar Award consists of a single scholarship for an eligible first-year student enrolled in a full-time, recognized program in a Canadian public college.

The award is named for Mr. C.V. (Charles) Hoar, who is one of the founding members of the OTA Education Foundation and who led the Foundation into its current form when he helped establish the J.O. Goodman Awards in 1979 following the retirement of Mr. Goodman as Senior Staff Executive of the Ontario Trucking Association. Serving as chairman for both the Ontario Trucking Association and the OTA Education Foundation while continuing to operate a successful trucking company, Mr. Hoar was a strong advocate of post-secondary education and recognized its value in a strong and viable trucking industry.

Eligibility and Selection Criteria for OTA Education Foundation Scholarships

In order to be eligible for consideration for a scholarship, applicants must:

- Be enrolled in a public Canadian university or college full-time program that is a minimum of 2 years in length, and that will lead to a diploma or degree.
- Be twenty-five (25) years of age or younger as of January 1, 2019.
- Be the child of at least one parent who works in the Ontario trucking industry.

Academic success will be the primary criteria for consideration for a general scholarship.

How to Apply

- Complete the application form, including the Scholarship Application Checklist. Make sure that all requested information is provided in the specified page order, and stapled or clipped together.
- All applications must be sponsored by an Ontario trucking company or trucking service/supply company that employs or contracts a parent of the applicant. A company official who is not the parent of the applicant must complete and sign a Scholarship Sponsorship Form.
- Enclose an accompanying type-written essay of 500 words or less that answers the question on the application form. Make sure that the application form is for the academic year for which you are applying.
- Arrange for an official transcript for the most recent academic year to be forwarded directly to the Foundation. Only applications with official transcripts will be considered.
- Applications may be faxed in order to meet deadlines, but must be followed up with the original documents by mail in order to be considered.
- Only scholarship winners will be notified. Scholarship funds will be advanced to the student's post-secondary institution and will be credited to the account identified by the student number provided on the application.

Note: If contact or school information changes between submitting your application and the announcement of the scholarship winners, please advise the Foundation by e-mail (info@otaef.com).

Additional Instructions to apply for the J.O. Goodman, Bud Barr, George P. Ledson, and C.V. Hoar Awards

Four outstanding first-year (direct from high school) students will receive the *J.O. Goodman, Bud Barr, George P. Ledson* (university) or *C.V. Hoar* (college) awards. While a separate application form is not required, there are additional requirements. Applicants must submit a type-written letter addressed to the *OTA Education Foundation Selection Committee* of 500 words or less stating why they feel they should be considered for either award. Applicants should describe their academic and personal accomplishments, contributions to community, extra-curricular activities, personal, academic and career goals and other relevant information. In addition, they must complete a *Statement of Volunteer/Community Service and Extra-curricular Activities*. A letter of reference from someone who is not a friend or relative is also encouraged.

When to Apply?

Applications will be accepted after April 1st and must be received by the Foundation by **July 15th**. Applications received by fax or email will not be eligible, unless submitted only to meet the application deadline. However, ***original forms and documents must be submitted by mail***. The awards are for one year only. Applicants who have previously applied for and/or received scholarships may re-apply in subsequent years provided a new application is submitted, and all eligibility criteria continues to be met. Scholarship recipients will be announced by August 31st. All scholarship recipients will be posted on the OTA Education Foundation's website. Only successful applicants will be contacted by mail.

Transcripts

Official transcripts for the most recent academic year with **final** (not mid-term) marks must be received by **July 30th**. Students who are applying for multiple scholarships (refer to Endowed Scholarships) can arrange for only one official transcript to be sent to the Foundation. To help facilitate matching transcripts to applications, students need to check the box on the *Scholarship Application Checklist* that indicates that additional scholarships have been applied for.

Scholarship Award Amounts

- OTA Education Foundation Scholarship for College Students (each): \$1,000
- OTA Education Foundation Scholarships for University Students (each):..... \$1,500
- ***C.V. Hoar Scholarship*** for First-Year College Student (one awarded):..... \$1,000
- ***J.O. Goodman Scholarship*** for First-Year University Student (one awarded):..... \$1,500
- ***Bud Barr Scholarship*** for First-Year University Student (one awarded): \$1,500
- ***George P. Ledson Scholarship*** for First-Year University Student (one awarded):..... \$1,500

Note: Should the student not complete the program of study, the portion of the unused tuition attributable to the Foundation, if any, would be refundable to the Foundation. The refund will be calculated on a pro-rated basis.

Student Scholarship Application Package: 2019/2020 Academic Year
Scholarship Application Checklist

Application Type: University College

Applicant's Name: Last _____ First _____ M F

Name of Scholarship Sponsor Company¹: _____

Name of University or College: _____

1. Requirements for all Applications (Check all applicable boxes):

Applications must include all of the following items, and must be stapled or clipped in the top left hand corner in the following order:

- Completed *Scholarship Application Checklist* (this page)
- Completed and signed *Scholarship Application Form* for the correct academic year
- Completed and signed *Scholarship Sponsorship Form*
- Trucking Industry Essay that answers question on the *Scholarship Application Form*

Are you a first-year² university or college student who is also applying for the **J.O. Goodman, Bud Barr, George P. Ledson, or C.V Hoar Scholarship Awards**? If yes, you are eligible to apply for these scholarships. To do so, you must complete section 2 in addition to section 1.

2. Additional requirements for J.O. Goodman, Bud Barr, George P. Ledson, and C.V. Hoar Applications:

- Letter addressed to the *OTA Education Foundation Selection Committee* (refer to *Scholarship Application Form* for details)
- Completed *Statement of Volunteer/Community Service and Extra-Curricular Activities*
- Reference Letter(s) (optional)

3. Transcripts:

Arrange for an official transcript of final (not mid-term) marks for the most recent academic year to be forwarded directly to the Foundation. Transcripts must be received no later than **July 30th**. Only applications with official transcripts will be considered. You can request an official transcript from your high school office or your college's or university's registrar's office. There may be a fee charged for this service. Be sure to arrange for your transcript early if your school closes for the summer.

- Official Transcript Requested. School Name: _____
- I am applying for other OTA Education Foundation scholarships. I understand that I only need to request one transcript. Please link my transcript to the following *endowed scholarship*³ applications:
 - Bison Transport Scholarship
 - OTA Allied Trades Scholarship
 - J.D. Smith & Sons "Leaders of Tomorrow" Scholarship
 - OTA Professional Driver Memorial Scholarship
 - The Erb Group of Companies "Service to Community" Scholarship

Administrative Use Only:	Scholarship Amount: \$ _____
Date Application Received: _____	
<input type="checkbox"/> Transcript Received (Date) _____	<input type="checkbox"/> <i>JO Goodman/Bud Barr/George P. Ledson</i> Eligible
<input type="checkbox"/> Sponsorship Form	<input type="checkbox"/> <i>CV Hoar</i> Eligible
<input type="checkbox"/> Essay	<input type="checkbox"/> Application Complete _____
Notes:	

¹ All applications must be sponsored by an Ontario trucking company or trucking service/supply company that employs or contracts a parent of the applicant. A completed and signed *Scholarship Sponsorship Form* must accompany the application.

² Students entering university or college directly from secondary school only.

³ <http://www.otaef.com/scholarshipEndowed.html>

Scholarship Application Form¹

2019/2020 Academic Year

Sponsoring Company Name²:

Application Type: College University

I. Personal Information				
Last Name:	First Name:	<input type="checkbox"/> male <input type="checkbox"/> female	Date of Birth: Y _____ M _____ D _____	
Address:			Social Insurance # ³ : _____ - _____ - _____	
City:	Province:	Postal Code:		
Cell Phone/Test #: (_____)	Email: _____ @ _____			
II. Education History				
Most recent academic year completed: <input type="checkbox"/> Grade 12 [complete (a)] OR <input type="checkbox"/> Year _____ of a _____ year post-secondary program [complete (b)]				
(a) Name and Location of Secondary School:				
(b) Name(s) and Location(s) of Post-Secondary School(s) since the Completion of Secondary School:				
Name of Institution	Location	Field of Study	Full-Time/Part-Time	Start Date (mm/yyyy)
				/
				/
III. Employment History				
Most Recent Employer(s) (Company)	Location	Phone	From (mm/yyyy)	To (mm/yyyy)
			/	/
			/	/
IV. Current or Proposed Full-Time Studies				
Name of College or University:			Student #:	
Campus:	Location (City):		Length of Program (years):	
Level of Study: <input type="checkbox"/> Diploma <input type="checkbox"/> Undergraduate (Bachelor) Degree <input type="checkbox"/> Graduate (Master's) Degree				
Program Name:			Degree/Diploma Name:	
V. Declaration				
I hereby certify that the above information is true and that any false information will automatically disqualify me from eligibility for an OTA Education Foundation Scholarship. I also agree to allow the OTA Education Foundation to publish my name, essay, letter or portions thereof in news releases, annual reports, the OTA Education Foundation website, or other material used for promotional purposes only.				
Name in Print: _____		Signature: _____		Date: _____

All applications must be received by **July 15, 2019⁴**. You must also include:

- A completed *Scholarship Sponsorship Form²*.
- An essay of 500 words or less that describes the job that your parent (who works at the company that is sponsoring your application) does, and elaborate on those job-related tasks and/or responsibilities that you think you would like if you held a similar position in the trucking industry.
- In order to be considered for the J.O. Goodman, Bud Barr, George P. Ledson, or C.V. Hoar Awards¹, you must complete this application form, and:
 - Enclose a letter (addressed to the OTA Education Foundation Selection Committee) of 500 words or less stating why you feel you should be considered for the Award. You should state your academic and personal accomplishments, contributions to community, extra-curricular activities, personal, academic and career goals and other relevant information.
 - Complete a *Statement of Volunteer/Community Service and Extra-Curricular Activities* (included in this package).
 - While not required, a reference letter from someone who is not a friend or relative is also encouraged.
- An **official** transcript of your most recent marks must be forwarded **directly** to the Foundation by **July 30th** from the issuing school. Applications that are not accompanied by **official** transcripts will not be considered. A final (not mid-term) transcript must be provided.
- Only scholarship winners will be notified. Scholarship funds will be advanced to the student's post-secondary institution and will be credited to the account identified by the student number provided on the application.

¹ Students entering their first year of post-secondary study (direct from high school) at a public Canadian university or college are also eligible to apply for the J.O. Goodman, Bud Barr, George P. Ledson (university students) Scholarships, or the C.V. Hoar Scholarship (college students). Refer to instructions for additional requirements.

² All applications must be sponsored by an Ontario trucking company or trucking service/supply company that employs or contracts a parent of the applicant.

³ The OTA Education Foundation will issue T4A Tax Slips to all scholarship recipients. Scholarship funds will not be advanced until the student's social insurance number has been provided. This information will only be used to meet the Foundation's legal requirements regarding the issuance of tax slips.

⁴ Applications received by fax or email will not be eligible, unless submitted only to meet the application deadline. However, **original forms and documents must be submitted by mail.**

Scholarship Sponsorship Form¹

(to be completed by companies that employ/contract parents of student scholarship applicants)

The OTA Education Foundation is a charitable institution devoted to the furtherance of education for Ontario post-secondary students. Established in 1958, the Foundation was founded with the goal of providing assistance to Ontario students, regardless of their field of study, who have demonstrated a commitment to academic success, community service, and who have or plan to have an affiliation with the trucking industry.

Scholarships are funded primarily from corporate donations from the Ontario trucking industry, which is why students are asked to submit a short essay that answers a question about the trucking industry as part of the application process. In addition, at least one of the student's parents must be employed by or contracted to an Ontario trucking or trucking-related service/supplier company. To demonstrate that affiliation, the employing/contracting company is required to complete this *Scholarship Sponsorship Form*.

Once completed, this form should be returned to the applicant student, and submitted to the OTA Education Foundation as part of the student's application package.

Company Name _____

Company Affiliation to the Trucking Industry: For-Hire Trucking Private Fleet Operation

Service/Supply Provider (allied trade) to the trucking industry Other _____

Contact Name _____ Title _____

Address _____

City _____ Province _____ P/C _____

Phone _____ Ext _____ E-Mail _____

Name of **Student** Applicant _____

Name of Employee/Contracted **Parent** _____

Position of Employee/Contracted Parent _____

Number of Years Employed/Contracted to Company _____

Declaration²

I hereby certify that the above information is true and that any false information may disqualify the above named student from eligibility for an OTA Education Foundation Scholarship. I agree to allow the OTA Education Foundation to publish the company name, or portions thereof, and its location in news releases, annual reports or other material published by the Foundation for promotional purposes only.

Name in Print _____ Title: _____

Signature: _____ Date: _____

¹ This completed form must accompany the student's *Scholarship Application Form* in order for the student to be considered for a scholarship.

² Declaration must be completed by a senior company official who is **not** a parent of the student applicant.

Statement of Volunteer/Community Service and Extra-Curricular Activities
J. O. Goodman, Bud Barr, George P. Ledson, and C. V. Hoar Scholarship Awards¹

Volunteer Work/Community Service

List any volunteer work or community service that you have undertaken.

Date(s)	Charity/Agency/Association Name	Location (city)	Supervisor Name	Phone #

Approx. No. of Hours: _____ Describe Volunteer Work: _____

Date(s)	Charity/Agency/Association Name	Location (city)	Supervisor Name	Phone #

Approx. No. of Hours: _____ Describe Volunteer Work: _____

Date(s)	Charity/Agency/Association Name	Location (city)	Supervisor Name	Phone #

Approx. No. of Hours: _____ Describe Volunteer Work: _____

Date(s)	Charity/Agency/Association Name	Location (city)	Supervisor Name	Phone #

Approx. No. of Hours: _____ Describe Volunteer Work: _____

Date(s)	Charity/Agency/Association Name	Location (city)	Supervisor Name	Phone #

Approx. No. of Hours: _____ Describe Volunteer Work: _____

¹ To accompany *Scholarship Application Form* for students entering their first year of post-secondary studies (direct from high school) at an approved public university or college, and who wish to be considered for the *J.O. Goodman, Bud Barr, George P. Ledson, or C.V Hoar Scholarship Awards*.

Statement of Volunteer/Community Service and Extra-Curricular Activities
For Consideration for J. O. Goodman, Bud Barr, George P. Ledson, and C. V. Hoar Scholarship Awards

Extra-Curricular Activities

List extra-curricular activities in which you participated throughout your tenure in high school. This can include school activities such as teams, clubs and councils, as well as activities pursued outside of school.

Year or Grade	Activity	Additional Information

Accomplishments

Use this space to provide more information on the preceding activities.

Declaration

I hereby certify that the above information is true and that any false information may disqualify me from eligibility for the *J.O. Goodman, Bud Barr, George P. Ledson, or C. V. Hoar* Scholarships.

Name in Print _____ Signature: _____

Date: _____